

## Frequently Asked Questions

We have created this Frequently Asked Questions document to help answer any queries you may have in regards to weddings at Dunglass.

If you have any further questions or are interested in booking your wedding at Dunglass, please email [info@dunlassestate.com](mailto:info@dunlassestate.com) where our events team will be able to help.

### — VENUE —

#### *What is your maximum capacity?*

Our maximum capacity is 150 guests.

We can seat up to 150 guests inside the Church, however it must be a center ceremony. Our maximum capacity for a top ceremony is 120 guests.

We can seat up to 150 guests with long banqueting tables, or up to 120 guests with square tables in the pavilion for your wedding meal.

A maximum of 50 additional guests are permitted to attend the evening reception regardless of daytime guest numbers, subject to the maximum capacity of the Venue which is 150.

#### *What do guests normally do the evening prior to the wedding?*

For the evening before your wedding, we offer use of our BBQ Garden for weddings taking place between March and October. Our BBQ Garden is covered with a stretch tent. We also have patio heaters and a Summer House in the BBQ Garden which includes soft furnishings and a fully plumbed toilet.

For weddings taking place between November and February, we offer the use of our Stable Yard, until 2130, which is a room inside the venue typically used for the drinks reception. The Stable Yard offers a variety of soft furnishings and tables for your guests to enjoy.

We encourage self-catering the evening prior to the wedding, however you can choose to bring in our catering partners or food trucks should you wish.

The use of the BBQ Garden/ Stable yard is complementary for up to 28 guests.

If you wish to bring additional guests onsite, we are happy for you to do so up to 60 guests maximum. There will be a surcharge of £250.

*Is an Events Manager included in the package?*

Yes, an Events Manager is included in your package and they will meet with you to help plan the running order and timings for your day. An Events Manager will also be with you on the wedding day to ensure a smooth operation ensuring you enjoy your day.

*Heating options for the Church?*

The Church is a historic stone building with no windows, therefore it can be cold, especially in the winter months.

It is not possible to heat the Church. We would recommend providing hot water bottles and blankets for your guests instead. Advising your guests that the ceremony is taking place in a ruin should prompt them to dress accordingly.

*How do I get from the Bridal House to the Church?*

We provide a shuttle service for guests staying at Sea View house and Treehouse to the Church and also back to the accommodation at the end of the event.

*Where do you have the ceremony if severe weather is a threat?*

We offer the Stable Yard as an alternate ceremony option. The Stable Yard is a bright and modern room with floor to ceiling windows which look out over our south facing Courtyard.

*Are there any visitors to the Church the day of the wedding?*

The grounds are private however do remain open for the residents of the estate. Spectators on the day will be monitored by our staff and kindly asked to return on a different day.

*Do we have umbrellas?*

Yes, we supply umbrellas for guests to use on the wedding day.

*Do you provide a cake knife and stand?*

We do not provide a cake knife or stand, only a cake table.

*Do we provide any décor or the Church or Venue?*

We do not provide any décor. Please do reach out to your suppliers.

*What is the payment plan?*

Our deposit is £3,250.00 including VAT.

The remainder of the price is divided over three further payments which are due 12 months, 6 months and 2 months prior to your wedding date. A security deposit of £1,000.00 is due the day prior to the wedding and refunded upon departure upon approval from our housekeeping team.

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✧ ————— ACCOMMODATION ————— ✧

*Do you have accommodation onsite?*

We can accommodate up to 28 guests onsite across our 5 properties including our 3 Courtyard Cottages, Seaview House, and Treehouse.

Each Cottage has 3 bedrooms sleeping a total of 6 guests, Seaview House is our largest property with 4 bedrooms sleeping up to 8 guests, and our Honeymoon Treehouse has 1 bedroom sleeping 2 people.

All our properties are self-catering, and include a kitchen/dining area, bathroom as well as living area.

We do not permit the use of blow up beds in any of our properties. Travel cots can be provided upon request.

*Is the accommodation included in the package?*

Our accommodation is included within the wedding package on a self-catering basis for two nights, the night before and the night of your wedding.

As our accommodation is included in the wedding package, many of our guests choose to sublet the accommodation costs back to their guests. For price guidance, please refer to the pricing overview in our brochure.

*Can you book an additional night in the accommodation?*

Accommodation can be booked for an additional night, subject to availability.

Please ask our events team for pricing if you are interested in booking a third night.

*What time can you arrive from, and what time is checkout from the accommodation?*

You will have access to the venue from 1300 to 1700 the day prior to your wedding. Check in to accommodation is from 1600.

Checkout from the accommodation is 1100, with a 1200 departure from the estate.

What is included in the accommodation?

All of our properties are self-catering, however we do supply and initial supply of:

Tea, Coffee, Sugar, Nespresso compatible coffee pods

Kitchen roll, Tin foil, Salt & Pepper,

Bin bags, Fairy liquid, Dishwashing tablets, Washing pods

Towels, Toilet rolls, Hair/body wash, Conditioner.

*Hair and make up*

We have a Hair and Make up studio at Sea View house garden. We ask all guests to refrain from hair and make up taking place in the house and use the studio instead.

*Are there accommodation options local to Dunglass for guests?*

We are lucky enough to have a list of recommended accommodation which is local to us. Dunbar is a short 10-minute drive which offers a variety of hotels, as well as great taxi services for your guests.

The wider estate, and Cockburnspath which is a 5-minute drive offers a range of B&Bs and Breakfasts, cottages and houses for guests to stay in for the duration of the wedding celebrations.

*What is the nearest train station to Dunglass?*

Dunbar is the nearest train station. Guests would then need to arrange a taxi/pickup from Dunbar to Dunglass Estate as we are about 10-minutes along the A1.

*Is there onsite parking?*

We have free onsite parking for guests. We do also allow cars to be left overnight, however we ask they are collected no later than 1100 the day after the wedding. Campervans and caravans are not permitted.

*Do you allow dogs?*

Dogs can be a part of your ceremony and can stay around for photographs during the drinks reception, however we ask they are taken offsite ahead of the meal.

Unfortunately, we do not allow dogs to stay unattended onsite. We have a dog boarding service onsite the estate. Please ask for details.

✧————— CATERING —————✧

*Is the catering included in the package?*

Catering is not included in our package. For catering options, we have partnered with 3 talented companies who will help to create delicious food and drink options for you and your guests to enjoy.

You must choose one of our 3 caterers for your wedding meal and bar facilities.

Please enquire with our events team who will be able to share sample menus and pricing for each caterer.

Bar Services

All bar services will be provided by your chosen catering partner.

The venue is licensed until 0000.

We do not permit the sale of shots above 15% ABV nor do we permit alcoholic table favors.

Do you allow corkage?

We allow you to enter into a corkage agreement with our caterers for your drinks reception and Wedding Breakfast. Your evening reception will be run on a cash bar service.

Our caterers will charge a corkage fee as they will provide the glassware, service and chilling for your drinks.

Do you allow food/drinks vans?

We allow food trucks as an alternate option for your evening buffet, and mobile bars as an option for your drinks reception.

❖ ————— INCLUDED IN OUR PACKAGE ————— ❖

Please find listed below a breakdown of everything included in our pricing.

<p>Dunglass Church</p> <ul style="list-style-type: none"> <li>• 30 Chiavari Chairs and Benches</li> <li>• Signing Table</li> <li>• Aisle Runner</li> <li>• Sound System</li> </ul> <p>Stable Yard</p> <ul style="list-style-type: none"> <li>• Alternative Ceremony Option</li> <li>• Soft Furnishings</li> <li>• Various Plants and Candles Lanterns</li> <li>• Sound System</li> </ul> <p>Pavilion</p> <ul style="list-style-type: none"> <li>• Rustic Wooden Trestle Tables (6 ft x 3 ft)</li> <li>• Wooden Cross Back Chairs</li> <li>• Square Wooden Cake Table</li> <li>• Soft Furnishings for Bar Lounge</li> <li>• Sound System</li> </ul>	<p>Grounds</p> <ul style="list-style-type: none"> <li>• Firepit</li> <li>• BBQ Garden</li> </ul> <p>Accommodation</p> <ul style="list-style-type: none"> <li>• Onsite accommodation sleeping up to 28 guests across our 5 properties, including 3 Cottages, Seaview House and Honeymoon Treehouse.</li> </ul> <p>Events Manager</p> <ul style="list-style-type: none"> <li>• You will have an events manager to help plan your day. An events manager will be with you on your wedding day to ensure everything goes as planned.</li> </ul>
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